

**KINGSVILLE TOWNSHIP ORGANIZATIONAL MEETING**

**January 2, 2013**

The 2013 Organizational meeting of the Kingsville Township Trustees was called to order by Sarah Patterson, Fiscal Officer followed by the Pledge of Allegiance. Present were Mr. Darrell Ensman, Mr. Dennis Huey, Mr. Doug Reed, Mr. Neal Stewart and Mr. Rob Ocasio. Nominations were open for Chairman. Mr. Dennis Huey nominated Mr. Doug Reed to serve as Chairman for 2013. Mr. Darrell Ensman seconded the nomination; on the call of the roll: Mr. Darrell Ensman – Yes, Mr. Dennis Huey – Yes, Mr. Doug Reed – Yes. At this time Mr. Doug Reed moderated the meeting. Mr. Doug Reed nominated Mr. Darrell Ensman for Vice Chairman; motion seconded by Mr. Dennis Huey; on the call of the roll: Mr. Darrell Ensman – Yes, Mr. Dennis Huey – Yes, Mr. Doug Reed – Yes.

**Reappointments:**

Doug Reed made a motion to not reappoint David Lake to the Zoning Board of Appeals. Darrell Ensman seconded the motion; all yes  
Darrell Ensman made a motion to reappoint Tom Nelson to the Zoning Commission. Dennis Huey seconded the motion; all yes.  
Doug Reed made a motion to reappoint Jim Branch to Zoning Inspector. Dennis Huey seconded the motion; all yes.  
The fiscal officer was asked to send letters for the reappointments and a thank you to Mr. Lake for his past service.

**FEES:**

Zoning:	Residential	\$ 35.00
	New Construction	50.00
	Commercial	200.00
	Commercial Sign Only	100.00
	Residential Variance Hearing	125.00
	Commercial Variance Hearing	250.00
	Zoning Text/Map Amendments	500.00
	Secretarial Fees-Zoning Boards	50.00/meeting
Copies:		0.25/page
Fire Department Records:		25.00
Road:	Bond Application	25.00
Cemetery	Graves Township Resident	250.00
	Graves Non Resident	350.00

**2013 Fees:**

**Graves** for Twp Residents \$250.00 each – Non-resident is \$350.00 each.

<b>Grave Opening</b>	<b>Mon-Fri</b>	<b>Sat until Noon</b>
<b>Adult</b>	\$350.00	\$500.00
<b>Baby/Child</b>	\$175.00	\$300.00
<b>Urn</b>	\$150.00*	\$300.00**

**\*Cost of vault for urn is \$125. \*\* No Cremations on Saturday unless there is full funeral services. Grave Openings are to be completed no later than noon on Saturday. No holiday grave or cremains openings. Weekdays they need to be done at cemetery by 3:00 pm and Weekends by 10:30 am or they will be charged \$150.00 overtime fee**

**Exhumations** – week days only - \$1,500      **Cremated vault/ashes** - \$300.00  
**Foundations** - \$12.00 per cubic foot  
**Deed transfers** - \$35.00

There will be no pouring of foundations until we have a minimum of 7 yards and if someone demands a pouring of the foundation when we do not have a minimum of 7 yards, they must pay all material and wages for the pouring. The person ordering veteran’s marker must pay foundation fee prior to setting. Special or extenuating circumstances need to be discussed with the Cemetery Sexton.

Dennis Huey made a motion to keep all fees the same for 2013 as they were for 2012. Darrell Ensman seconded the motion; all yes.

Neal Stewart asked if the fiscal officer would please send letters out to the funeral directors regarding the 2013 fees.

**MEETING DATES:** Doug Reed made a motion to leave the meetings on the 2<sup>nd</sup> & 4<sup>th</sup> Wednesdays each month at 7:00 pm at the fire hall. Dennis Huey seconded the motion; all yes.

**MILEAGE REIMBURSEMENT:** Doug Reed made a motion to leave mileage at \$0.40/mile. Darrell Ensman seconded the motion; all yes.

**FIREFIGHTER/EMT/PARAMEDIC ROSTER FOR 2013:** Doug Reed made a motion to accept the 2013 Fire/EMT/Paramedic roster presented by Neal Stewart, Fire Chief. Dennis Huey seconded the motion; all yes.

Doug Reed made a motion to go into executive session to discuss salaries for 2013. Dennis Huey seconded the motion. On the call of roll: Darrell Ensman – Yes, Dennis Huey – Yes, Doug Reed – Yes.

After a discussion on salaries Doug Reed made a motion to go back into regular session. Dennis Huey seconded the motion. On the call of roll: Darrell Ensman – Yes, Dennis Huey – Yes, Doug Reed – Yes.

**SALARIES:** Dennis Huey made a motion to set the salaries as listed below. Doug Reed seconded the motion; all yes.

Trustee's	\$ 10,000.00/annual to remain the same
Fiscal Officer	16,977.00/annual as governed by law to remain the same
Neal Stewart	19.62/hour to 20.12/hour plus \$250.00 clothing allowance
Scott Burdine	16.50/hour to 17.00/hour plus \$250.00 clothing allowance
Seasonal	9.65/hour to remain the same
Fire Chief	4,500.00/annual to \$5,000.00/annual paid quarterly
Admin. Asst.	2,500.00/annual paid monthly to remain the same
Asst. Chief	3,000.00/annual paid quarterly to remain the same
Fire Inspector	2,000.00/annual paid quarterly to remain the same
Zoning Insp.	4,200.00/annual to \$4,500.00/annual paid monthly
EMT/Medic	10.50 & 12.50/hour paid semi-monthly to remain the same

**OTHER BUSINESS:** After the trustees looked over the budget Doug Reed made a motion to approve the 2013 Temporary Appropriations. Dennis Huey seconded the motion; all yes.

Dennis Huey made a motion to amend Section 4.11, line B of the personnel handbook to add employees who retire and are subsequently rehired. Doug Reed seconded the motion; all yes.

Neal Stewart has been in contact with Champion Township regarding the 1993 Case W14C wheel front end loader. They would like to purchase it as is for \$22,500.00. Darrell Ensman made a motion to approve the sale of the 1993 Case W14C wheel front end loader to Champion Township in as is condition for \$22,500.00. Dennis Huey seconded the motion; all yes.

Neal Stewart would like to send 4 fire fighters to a First Responder Class at a cost of \$450.00 per person minus the cost of the books that have been ordered because they are needed before the first class. This class is done through the Vo-Ed School but they will be hosted by Monroe Township. Doug Reed made a motion to allow 4 fire fighters to go to these classes at a cost of \$450.00 minus the cost of the books. Dennis Huey seconded the motion; all yes.

With nothing else to discuss or decide Doug Reed made a motion to adjourn the 2013 Organizational meeting. Dennis Huey seconded the motion; all yes.

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Doug Reed, Chairman

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Sarah Patterson, Fiscal Officer